



PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

ACCESSORY STRUCTURES

GENERAL INFORMATION

Accessory structures are buildings / structures, or parts of a building / structure which is subordinate to, and the use of which is incidental to, that of the main building / structure on the same lot. Accessory structures are allowed in conjunction with the permitted or conditional use only. Typical accessory structures in residential zones include detached garages, sheds, workshops, green houses, and similar structures that are usually detached from the main residence. An accessory structure may have a Detached Accessory Dwelling Unit (ADU) associated with it (see the City brochure on Accessory Dwelling Units - ADU).

If you are planning on constructing an accessory structure in a Planned Unit Development (PUD), the CCRs for the PUD need to be checked. If the PUD CCR's are stricter in nature than the underlying zone, they take precedent when it comes to accessory structures. In the City of Liberty Lake, currently, some PUDs do not allow any accessory structures, while other PUDs allow them, but they must be approved by an architectural review board and they have strict size and building or architectural style guidelines.

This handout serves as a brief overview on Accessory Structures for more information on specific requirements, please refer to the City of Liberty Lake Zoning and Building Codes.

GENERAL ZONING CODE GUIDELINES

Building Setbacks & Lot Coverage. Please consult the City of Liberty Lake Zoning Code for information on maximum lot coverage for accessory structures within each zone. Maximum lot coverage is calculated based on the primary use on the site. Structures shall not be placed over an easement that prohibits such placement or encroach into the public right-of-way.

Accessory structure setbacks: Please consult the City of Liberty Lake Planning & Community Development Dept. for the specific setbacks requirements.

Structures 120 square feet or under may be located on the rear and side property lines, so long as no eave overhangs the property line, the structure is not built on a permanent foundation or located over an easement, and the abutting property is protected from runoff or other intrusion.

GENERAL BUILDING CODE GUIDELINES

Building Permit Requirements:

- Accessory structures less than two (200) square feet of floor area do not require a building permit, however the accessory structures cannot be attached to any other structure, must meet the minimum setback requirements of the Zoning Code, and be reviewed by P&CD.
- Accessory structures cannot be used for human occupancy or habitation.
- Accessory structures less than 400 square feet in area do not require a full foundation (but it is recommended) and they may be constructed on a slab with a thickened perimeter, although not recommended due to frost permeation of the soil in this area. Eave height on these structures cannot exceed 10 feet.
- Pole type structures or pole buildings - Due to the nature of this type of construction, the City of Liberty Lake requires that the plans submitted for these buildings bear the stamp and signature of a professional engineer, registered in the state of Washington.
- All accessory structures shall meet the minimum standards for construction, identified in the International Building Code.

APPLICATION PROCESS

A completed City of Liberty Lake building permit application and supporting construction documents will need to be submitted for review by the Planning & Community Development Department to ensure compliance with the City Zoning and Building Codes. If the proposed structure meets City standards, a building permit can usually be issued within a week. The items listed at the top of Page 3 are minimum required submittals, please consult the Planning & Community Development Department for additional information.

- Completed Building Permit Application
- Completed Mechanical & Plumbing Permit Applications, if applicable
- Site plan - (submit 2 - 8.5" x 11" minimum):
 - Scale & North Arrow, name and address of project designer, if applicable.
 - The proposed development site, including boundaries, dimensions, and gross area;
 - The location and dimensions of all proposed public and private streets, drives, rights-of-way, and easements;
 - The location and dimensions of all existing and proposed structures, utilities, pavement, and other improvements on the site. Setback dimensions for all existing and proposed buildings shall be provided on the site plan. Features that will be removed shall be noted;
 - All proposed buildings must show porches, walks, decks, overhangs, etc., as applicable
 - Lot drainage (engineered plan if required), if applicable
 - Other information, determined by P&CD.
- Construction Drawings - (submit 2 sets - 8.5" x 11" minimum):
 - Floor plan
 - Elevations
 - Cross sections
 - Typical wall section from footing through roof showing full details
 - Structural details
 - Framing plan showing connection details and braced wall panel locations
 - Required engineered details need stamp & signature of engineer (braced wall panels)
- Additional items:
 - Curb cuts and driveway approaches may require an Approach Permit obtained through Planning & Community Development
 - Electrical permits for work in Liberty Lake can be obtained from the Washington State Department of Labor and Industries, (324-2640). For connection to the power distribution lines, contact the serving utility

Please note that while every effort is made to assure the accuracy of the information contained in this brochure it is not warranted for accuracy. This document is not intended to address all aspects or regulatory requirements for a project and should serve as a starting point for your investigation.

For detailed information on a particular project, permit, or code requirement refer directly to applicable file and/or code/regulatory documents or contact the City of Liberty Lake Planning & Community Development Department.

FOR MORE INFORMATION PLEASE CONTACT:

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